



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 10, 2026**

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1. CALL TO ORDER

President Gunsteen called the Committee of the Whole meeting on March 10, 2026, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00p.m.

2. ROLL CALL

PRESENT: Chairmen Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski, and President Gunsteen

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Civil Engineer Nick Talarico, Assistant to the Public Works Director Sam Hughes, Planning & Development Director Kristy Stone, IT Director John Peebles, Grounds Superintendent Matt Giermak, Chief Ryan Conway, Deputy Chief Will Naydenoff, Deputy Chief Rob Sweeney, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. TOWN HALL:

**Mike Hogan - 549 S. Western Ave**

Mr. Hogan stated that he was here on behalf Bartlett Little League and wanted to express their appreciation for the village's consideration of covering cutting the grass. He stated that for the league, this represents massive savings and he wanted to emphasize that every dollar saved goes directly back into the experience the kids have on the field. He stated that the improvement helps ensure these parks remain something that the community can be proud of. Mr. Hogan stated that supporting this proposal helps ensure that when families come here, they see fields that are safe, well maintained, and representative of the pride this community takes in its youth programs. He thanked the village for their continued partnership.

**Mike Densford – 807 Brookside Drive**

Mr. Densford stated that he was here on behalf of the Bartlett Raiders. He stated that he wanted to echo Mr. Hogan's sentiments and thank the village for maintaining the field and grass cutting off their plate. He stated that the Raiders would like to thank the Village for their consideration and support.

4. STANDING COMMITTEE REPORTS

A. PUBLIC WORKS COMMITTEE, CHAIRMAN DEYNE

1. Ruzicka & Koehler Fields Landscape Maintenance Discussion

Trustee Deyne stated that when Village staff met with Baseball Little League and Raiders Football in January, one of the areas of contention was landscape maintenance. During our discussions we



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mentioned that we were going out to bid for our miscellaneous landscape areas and could get pricing for both parks as well.

He stated that staff sent out a Notice to Bidders in the Daily Herald on February 12, with bids to be returned on February 26th at 10 am. Eleven (11) bids were returned, ten of which were qualified. A bid tab is attached for review. The following are the lowest bids:

- Ruzicka Field: V. Cardenas Landscaping, Inc. (prices ranged \$7,145- \$33,516.12)
- Koehler Field: V. Cardenas Landscaping, Inc. (prices ranged \$9,750- \$46,733.75)

Trustee Deyne stated that should staff take over landscaping, the bids are for basic grass cutting. He stated that any field preparation work beyond that would be the responsibility of the sport associations. Staff requests direction on how to proceed with the landscape contracts for Ruzicka and Koehler Field.

Mr. Dinges stated that from their meeting with Little League and the Raiders, they are looking into mending the current lease agreement that we have with them. He stated that we would need to be able to factor some of this into that agreement and stated that the village attorney drafted that amendment. He stated that the updated amendment will be coming to the board, and they can decide what they want included. Trustee Deyne stated that he doesn't understand the price ranges and asked for clarification using the first bid for Ruzicka Field as an example. He referenced the high range of \$33,516.12, Mr. Dinges stated that that's the highest bid that they received. He stated that they received proposals near the low bid, and he feels like they have good numbers. Mr. Dinges went on to say that they are familiar with the area and have been doing landscape maintenance for several years now so they're familiar with what we're looking for and that he's confident they will do a good job. Trustee LaPorte asked what the length of the contract was and what the dates were for services provided. Mr. Dinges stated that it would be growing season and that it is a one-year contract with renewable option, and that each year they would be able to review it and if there's any issues then they would decide not to renew. He stated that if they were doing a good job and providing good service, that they would look to bring it back to the board for approval for the next year.

Trustee Suwanski asked about the amendment and what that would mean. Mr. Dinges stated that the question is whether the village is going to pay for the landscaping and if there is a share of cost between the Village, Little League, and the Raiders. He stated that based on the current bill and the agreement, Little League and the Raiders are to maintain the ground. He went on to say that right now they're in the middle of the amendment and the question is do we want to alter that. Trustee Suwanski stated that before we iron out a deal with Cardenas, shouldn't we make sure that we have a firm deal with Little League and the Raiders. Ms. Schumacher stated that what she believes Mr. Dinges was saying is that whatever the board decides about landscaping, we will immortalize that in the draft lease agreement. Trustee Suwanski asked what if the Little League and the Raiders don't like the cost sharing option and we've inked a deal with Cardenas. Mr. Dinges stated that the contract hasn't been approved yet, that's why they're discussing whether the board wants to enter into this or not. President Gunsteen stated that looking at this for at least a few years back, he believes the village should extend their grass cutting to Koehler Field. He stated that he understands that Trustee Suwanski is looking at this from a financial perspective, but that he's looking at it as an investment in the youth of our community. He stated he



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doesn't believe that they can continue to do what they're doing and still be able to charge a nominal amount for baseball or sports while having to also maintain the fields. Trustee Suwanski stated that she's not disagreeing with anything, she's just wondering why the amended lease didn't take place before discussing a landscaping contract. President Gunsteen stated that it's more than just a landscaping lease that they're amending, it's the use of practice fields. He stated that they're amending the contract based off a meeting they had with both Little League and Raiders to keep baseball in one area and football in another area. He went on to say that they are still going to be doing all their field maintenance, but this allows us to make sure that the grass is cut ahead of the time. Trustee Suwanski asked what the next steps would be. President Gunsteen stated that if we approve this at our next board meeting, then Village Attorney Kurt Asprooth would step in and incorporate this into the overall lease amendment. President Gunsteen asked how many years were left on the lease agreement. Mr. Asprooth stated it's until 2029, President Gunsteen wanted to confirm that instead of extending it, we opted for a modification. Ms. Schumacher stated that after meeting with both organizations, Mr. Asprooth is working on a draft amendment to revise the lease agreement. She stated that when the lease agreement was drafted, our Little League was the biggest in the nation and a lot of things have changed since then. She stated that if we choose to make this change, whatever the village decides to do in terms of taking responsibility for landscaping, which is currently not included in the lease, we state that clearly.

Trustee Hopkins stated that he agrees with President Gunsteen regarding the village paying for landscaping at least for this upcoming season but making it clear in the lease that they will need to pay their water bills or get stewards of the land. President Gunsteen stated that he wanted to point out that we'd be paying to cut the grass on the schedule of the grass cutting company's time, they're not on call for when they have a game and state that the grass isn't cut yet. He stated that they'll still have to endure some sort of maintenance across those fields to make sure that they're playable for games and events. He went on to say that he believes this will help tremendously and take the burden off the organizations and their volunteers. Trustee Deyne and Trustee Gandsey agreed that it does make sense for the village to pay for landscaping and they would support that. Trustee Gandsey asked when the year would start in regard to maintenance. Mr. Dinges stated that it would be from April through November. President Gunsteen stated that there needs to be a conversation to have with the board regarding how this is structured especially since they're starting with a one-year contract. Trustee LaPorte stated that they definitely need to see how it goes for the first year and asked if all the verbiage that was mentioned is going in the contract. President Gunsteen stated that all the verbiage that was discussed at in the joint meeting is being amended. He stated that if there were no additional questions, this would be moved to the next board meeting.

### **B. BUILDING AND ZONING COMMITTEE, CHAIRMAN HOPKINS**

#### **1. #25-13 Bartlett Meadow**

Trustee Hopkins stated that the Pulte Group submitted a full development application for a single-family development on 19.75 acres located at the Southwest corner of Route 59 and Lake Street. The subdivision/PUD Plat identifies 28 single-family lots. The floor plans would range in size from 2,391 square feet to 3,826 square feet with 3-6 bedrooms. He stated that the development of the 19.75 acre is subject



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to consent decree entered in 1997. The Planning and Zoning Commission conducted a public hearing at their March 5, 2026, meeting. The P&Z Commission recommend approval of the petitioner's requests.

Ms. Stone stated that they did have three residents that came to the meeting and voiced some concerns about the turning from Frontage Drive to Lake Street. She went on to say that overall, it was positive feedback. Trustee Hopkins asked if staff had any concerns, Ms. Stone stated that this is subject to consent decree. She went on to say that they did speak to Public Works regarding Frontage Road and that they were going to look at the condition of it. Trustee Gandsey asked if there were any walking bike paths that connect anywhere to where it's going to go under Route 59. Ms. Stone stated there were none for this project, but that there would be sidewalks connecting into Eagle Ridge's subdivision. President Gunsteen asked if there were any changes to the application coming out of Planning and Zoning, Ms. Stone stated that there were none. Trustee Hopkins stated that he wasn't happy with the setback reduction and seeing a rear yard of 25 feet but that he understood that it was because of all the green area around there. Ms. Stone stated that there are only two lots that back up to another lot. She stated that all the other 26 lots back up to one open space. She stated that the entire site is 58% open space. Trustee Hopkins stated that if there were no other questions, he would move this one to the village board for a final vote.

### **C. FINANCE COMMITTEE, CHAIRMAN LAPORTE**

#### **1. Review Proposed Budget 2026-27 (Police & Administration)**

President Gunsteen stated that before they begin, some of the board had questions regarding the water distribution station that was discussed. He stated that Trustee Hopkins was curious how long it would take for there to be any return on that investment. Mr. Dinges stated that it would be much longer than 6-8 years. He stated that this piece of equipment would help with a more mainstream process for water tank contractors to fill up. He stated that it would also help with water flow at the west side of town at Southwind. Mr. Dinges stated that if this was something that the board was not comfortable with, they can certainly re-evaluate it in the future. President Gunsteen asked what the current process is for contractors to fill up. Mr. Dinges stated that currently once they have an account set up, the same crew members come in to fill up from the hydrant meter. He stated that they check in at the front desk and advise which company they're with so that we can get invoicing completed correctly. Mr. Dinges stated that with all the fiber companies lately, it's been getting a little congested but they're hopeful that it will die down in the next year or two. Trustee Hopkins asked if this would help with accounting, phone calls, and staff time. Mr. Dinges stated that was correct, that's where they'd see the most benefit as they would no longer have to check in at the front desk and would be a self-service for contractors. Trustee Suwanski asked if there was an annual maintenance cost for this. Mr. Dinges stated that there likely will be and there will be a backflow device with valves that will need maintenance. He went on to say that he does think that the cost will be minimal. Trustee Hopkins asked if other communities do this. Mr. Dinges stated that they do and that's how they got the idea to move forward with this. Trustee Suwanski asked if they could find out how many other communities are using this as once fiber optics are done, she asked if there would still be a need for this. Mr. Dinges stated that they have a good number of contractors that come in for water use, stating that Allaho is probably their biggest user using 200,000 plus gallons a year. Trustee LaPorte asked if water rates are going to be adjusted to what the new water rates are going to be; Mr.



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Dinges stated that they would be paying two times the rate. He went on to say that they're trying to work that out with their new system and will factor in fees to try to cover expenses. He stated that if there is an annual fee, a monthly admin portion would be charged along with the water rate on top of that based on the number of gallons that is taken. Trustee Hopkins stated that he has no problem with this if it alleviates staff time and accounting work; he also stated that it would encourage less congestion and perhaps more folks coming to fill up in Bartlett. President Gunsteen stated that Mr. Dinges mentioned that approximately \$8,000-\$10,000 is spent a year on water sales. He asked if that's in addition to what we already sell. Mr. Dinges stated that it was based on the past three years' average, he stated that if we're charging double the rate, he expects that amount to be higher. He went on to say that based on the amount of use for fiber optics, this would likely be paid off earlier than anticipated with the double rate. President Gunsteen stated that with this new system, there will be a lot more truck traffic that will track mud, he stated that they would need to focus on keeping those streets swept continually. Mr. Dinges stated that they're proposing to put this at the driveway of the water tower, which is a pretty remote location. He went on to say that it's all paved so they should be able to get in and out without tracking mud. President Gunsteen asked if the plan was for that tower to get significantly more use than the one downtown. Mr. Dinges stated that it supplies the high-pressure side which has a good flow going through it, but it's not turning over as much as we'd like it to. President Gunsteen asked that if this gets approved, we could advise neighboring communities that this is an option and encourage them to send contractors here to fill up.

Trustee Suwanski asked if she could get some more information about the asset management system. Mr. Dinges stated that next fiscal year, the main implementation is for water. He went on to say that right now they're in the midst of training on the street portion which will then go live next month. He stated that they would then start doing implementation for water in May and that it would take until the fall to start implementing water through winter. Mr. Dinges stated that they've included funds for sewer so that winter through spring they can get started but won't be rolled out until next year. He stated that currently they've got spreadsheets of water main breaks along with maps. He went on to say that the asset management takes up data using maps while putting it into GIS software to allow staff to analyze the data. Mr. Dinges stated that one of the benefits on the water side is that it will have the age of the water main so that they know where the water main breaks are located and further allow them to analyze. He stated that they're hoping that this software and what it's geared towards would help determine where the best spots to replace the water mains are based on age. Mr. Dinges stated that on the street side of things, they get pavements analyzed and they give it that PCI rating that tells us the condition of the pavement. He stated that with this software, they'll take that information along with the maps and be able to get more accurate data. President Gunsteen asked if there were redundancies between this software and GIS, Mr. Dinges stated that it's using GIS which is the mapping that has the data behind it. Trustee Hopkins asked about the cost of the system. Mr. Dinges stated that it's approximately \$65,000, which is the initial set up, and then there would be annual maintenance which would include software fees. Mr. Isham stated that it would be around \$30,000 per division (streets, water, sewer). Trustee Hopkins asked if other communities use this software and if the data is shared. Mr. Dinges stated that quite a few other communities use this software and that the data would be ours unless we choose to publish some of that data on the website or share it with other communities. Trustee Hopkins asked about the contract, Mr. Dinges stated that this was a one-year contract and if we find it not to be beneficial, then we wouldn't renew it. Trustee LaPorte asked that if we're paying for the water, is there a way to monetize it. Mr. Dinges



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stated that there's a base fee and then a consumption fee, and on the residential side the more you use the more the rate goes up. Trustee LaPorte stated maybe something along those lines for bulk water.

Chief Conway presented next for the proposed Police Department Budget. He stated that he would present the proposed 2026–2027 Police Department budget and would also review what the board's investment has produced over the past year, how this budget aligns with the Village's Strategic Plan, and why the personnel and capital requests before you are necessary, responsible, and data driven. Chief Conway began with outcomes stating that over the past year, the Bartlett Police Department has continued to deliver high-quality service while adapting to increased service demands, emerging risks, and new regulatory requirements. We've done so thoughtfully and efficiently, always mindful of our responsibility to be good stewards of public resources. He stated that one example is our Cybersecurity Preparedness Tabletop Exercise, a full-scale ransomware simulation conducted entirely in-house in collaboration with the Village's IT Department. This exercise was conducted at zero cost to the Village. The exercise tested decision-making, interdepartmental coordination, and cyber awareness. It was recognized by IRMA as a best-practice model, and we were invited to present it to other municipalities, an acknowledgment of Bartlett's leadership in preparedness.

Chief Conway stated that they've also focused heavily on offsetting costs through grants. Over the past year, we received \$13,242 in IRMA reimbursements for cybersecurity improvements, traffic vests, AEDs, fitness equipment, and medical response bags. In addition, state and federal grants, including IDOT STEP funding and bulletproof vest reimbursements, totaled more than \$75,000. He stated that our School Resource Officer program expanded to a full-time assignment at Hawk Hollow Middle School. These officers focus on relationship-building, prevention, and safety while remaining highly cost-effective, as approximately 80 percent of the salary is paid by School District U-46. He went on to say that technology investments continue to produce measurable results. The FLOCK license plate reader system has directly contributed to solving serious crimes, including a home invasion and kidnapping investigation, a road-rage incident involving a firearm, and a shooting into a residence. Chief Conway stated that they also successfully implemented DACRA, improving citation accuracy, reporting efficiency, and cross-county data sharing. He stated that the drone program has expanded significantly. Over the past year, drone deployments increased by more than 400 percent, supporting missing juvenile searches, partner agency operations, and large community events. These deployments enhance safety while often reducing the need for more resource-intensive responses.

Chief Conway stated that in October 2025, the Village Board adopted a new commercial vehicle ordinance to address ongoing safety and quality-of-life concerns related to commercial vehicles traveling on unauthorized routes throughout the Village. He went on to say that the ordinance strengthened enforcement authority for prohibited truck routes, overweight vehicles, and equipment violations, with the goal of improving roadway safety, protecting infrastructure, and enhancing traffic compliance. Since implementation, the Police Department has conducted targeted commercial vehicle enforcement, resulting in 147 enforcement actions, including 130 citations and 17 warnings. Notably, 96 citations were issued for trucks operating on restricted streets, directly addressing residential complaints. Officers also identified numerous significantly overweight vehicles, including several exceeding 5,000 pounds over legal limits, which pose heightened risks to roadway integrity and public safety. These enforcement efforts resulted in nearly \$40,000 in assessed fines and more than \$22,800 in net revenue, while serving as a



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strong deterrent to noncompliant commercial traffic. Overall, the ordinance has proven to be an effective, data-driven tool that enhances roadway safety, reduces infrastructure damage, and improves quality of life for Village residents. Chief Conway stated that community engagement remains central to our mission. Events like the Fourth of July Festival, National Night Out, the Citizen Police Academy, and charitable initiatives such as the Polar Plunge and Law Enforcement Torch Run continue to strengthen trust. In fact, our department earned third place nationally for National Night Out among communities of similar size. He stated that our officers also demonstrated excellence in critical incidents, successfully de-escalating serious mental health crises and performing lifesaving CPR and AED interventions that resulted in survival and recovery. Chief Conway also wanted to recognize staff stating that Court and Property Control Officer Mark Doyle was named Civilian Employee of the Year, Officer Caitlin Hinds received the Spirit Award, and Officer Jason Amore was selected as Police Officer of the Year for his leadership and commitment to developing others.

Chief Conway discussed activity measures and stated that compared to the prior fiscal year (2024/25), overall police activity in 2025/26 reflects continued growth in service demand and proactive enforcement. He stated that calls for service and self-initiated activity increased from 46,386 to an estimated 50,254, an increase of approximately 8 percent, and are projected to remain elevated at 48,000 in 2026/27. Traffic contacts increased from 10,050 to 12,044, representing nearly a 20 percent increase year over year, driven by targeted traffic safety initiatives and commercial vehicle enforcement. Incident reports also increased from 4,538 to 5,316, reflecting higher call volume and reporting requirements, while arrests rose from 452 to an estimated 500. Chief Conway stated that training hours increased from 13,208 to 14,180, underscoring the department's emphasis on preparedness, mandated training, and professional development. He went on to say that community engagement events increased from 388 to 496, demonstrating expanded outreach and prevention efforts. FOIA requests rose from 758 to 996, highlighting growing public expectations for transparency and administrative workload. He stated that while reported Part I and II crimes are projected to remain relatively stable, the overall data show increased operational activity, proactive enforcement, and administrative demands compared to the previous year, reinforcing the need for sustained staffing and resource support. Trustee Suwanski asked Chief Conway to definite Part I and Part II crimes. Chief Conway stated that Part I crimes are more severe crimes such as homicides, robberies and burglaries. He stated that Part II crimes are assaults, battery, drug offenses etc. Trustee Suwanski asked about traffic contacts and stated that they're almost doubled, she asked if this is because we're being more proactive. Chief Conway stated that it's a combination of having more staff and being proactive. He stated that we've increased minimum staffing levels on our shifts and that we're making it more an expectation for proactive activity. Trustee Suwanski asked for a percentage regarding people who actually receive a ticket versus a warning. Chief Conway stated that they do track that and he would provide her with that data. Trustee Suwanski asked what the additional 8 community events were from last year. Chief Conway stated that it's the DARE programs that they conduct inside of schools. Trustee Hopkins stated he thought we weren't doing DARE anymore; Chief Conway stated that it's an offshoot where they're not exactly doing the curriculum due to the time constraints that U-46 has placed, but that it's a variation of the DARE program.

Chief Conway moved on to the Strategic Plan Alignment stating that it aligns directly with the Village's Strategic Plan, particularly the pillars of Quality of Life and Workforce.



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He stated that from a quality-of-life perspective, our focus remains on safety, transparency, and trust. He went on to say that over the past year, we expanded safety education, neighborhood engagement, and outreach to vulnerable populations. Chief Conway stated that looking ahead, they plan to implement active-threat preparedness training for residents and businesses, as well as a Senior Safety and Outreach Program focused on fraud prevention and resource connection. He stated that they also rely on data-driven traffic enforcement and roadway safety initiatives to reduce speeding and improve compliance, efforts that directly affect livability in our neighborhoods. He went on to say that from a workforce perspective, preparedness and resilience are essential. Our goals include strengthening specialty assignments, improving hiring and promotional processes, and building capacity to meet growing service demands. This includes an emphasis on training, officer wellness, and organizational resilience.

Chief Conway provided a Public Safety Expenditures Overview stating that the Police Department budget reflects responsible stewardship of Village resources while ensuring the department can continue to meet increasing service demands, contractual obligations, and public safety expectations. He stated that the total Police Department budget request is \$20,098,187, representing an 8 percent increase over the prior year. He went on to say that the primary drivers of this increase are personnel-related contractual costs, pension obligations, and essential operating and capital needs. Chief Conway stated that Personnel services remain the largest component of the Police Department budget, totaling \$13,110,038, an increase of 9 percent over the prior year. He stated that regular salaries increased 11 percent due to contractual wage increases and staffing adjustments necessary to maintain service levels. He went on to say that overtime Salaries remain flat at \$550,000, reflecting continued efforts to control overtime through staffing management and deployment strategies. Chief Conway stated that Crossing Guard Salaries increased 40 percent, driven by a policy change increasing paid shifts from a half hour to a full hour to ensure coverage reliability, fair compensation, and enhanced recruitment opportunities. He stated that Contractual services total \$1,325,824, an increase of 12 percent, and support critical public safety systems and operational needs. He stated that key cost drivers included Service Agreements (+17%) supporting technology, records, and compliance systems, including DACRA, Equipment Rentals (+47%) related to temporary camera deployments during large community events such as the Fourth of July Festival, Communications (DuComm) increased 6 percent, reflecting regional dispatch cost adjustments, and vehicle setup increased, driven by the outfitting of five new patrol vehicles to maintain fleet readiness. Trustee Hopkins asked what happens with old equipment from a police vehicle, Deputy Chief Sweeney stated that it gets assembled for proof of option. He stated that they cannot just get rid of it, it has to go through the proper process. He stated that they either bring it to the board for approval for destruction if it's unserviceable or to be auctioned. President Gunsteen asked about the reduction in cost regarding the Police and Fire Commission. Deputy Chief Naydenoff stated that for the first time in a long time, they only have to test one time this year based on current staffing levels. He stated that every three years they do testing for a promotional process for Sergeants, which will be a part of the Police and Fire Commission costs as well. Trustee LaPorte asked about needing 15 additional flock cameras and asked why what we have doesn't cover all the bases.

Chief Conway stated he would move on to Capital Outlay to cover that information. He stated that to minimize the impact on the General Fund, the Bartlett Police Department is requesting approval to utilize \$288,978 in Equitable Sharing Funds for capital and technology investments, down from \$332,609 last year. These investments directly support officer safety, investigative effectiveness, transparency, and



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roadway safety. He stated that included in this request are continued investments in license plate reader technology, digital evidence tools, radar and intoximeter equipment, ballistic protection, and software-based traffic analytics. He stated that the department's capital investments replace aging equipment, ensure operational readiness, and maintain proven technology that enhances efficiency and service delivery. Chief Conway detailed their requests:

- Pickup Truck for Community Service Officer (1 @ \$50,000) – Vehicle Replacement Fund  
Replacement vehicle needed as the current CSO truck is experiencing mechanical failures and exceeds replacement guidelines.
- Patrol Cars (3 @ \$50,000) – Vehicle Replacement Fund  
Replaces two patrol cars and one traffic unit vehicle that have exceeded replacement guidelines and are heavily used.
- New Patrol Vehicle – Traffic Unit (1 @ \$50,000) – New Capital Funding  
Additional vehicles are required due to the addition of one traffic officer. Ensures operational readiness and unit efficiency.
- Stalker LiDAR Units (4 @ \$1,860) – Equitable Sharing Fund, \$7,440  
Existing units are out of warranty, unreliable, and costly to maintain. Replacement reduces operational risk and long-term maintenance costs.
- Intoximeter EC-IR2 (1) – Equitable Sharing Fund, \$10,970  
Current device is over 12 years old. Replacement ensures uninterrupted DUI enforcement, avoiding service gaps due to long production lead times.
- GrayKey Digital Forensics Tool – Equitable Sharing Fund, \$14,000  
High-success-rate tool for extracting and preserving data from modern cellular devices, improving investigative efficiency.
- Flock License Plate Readers (5 @ \$3,500) – Equitable Sharing Fund, \$17,500  
Expands coverage at key village entry and exit points to enhance investigations and roadway safety.
- Patrol Shields (2) – Equitable Sharing Fund, \$11,000  
Replaces shields that have reached recommended service life. Replaced shields will continue to be used for training.
- Urban SDK Traffic Analytics Platform – Other Capital Funding, \$25,980  
Replaces outdated traffic counter hardware. Platform allows quick validation of resident traffic complaints, monitoring of 85th percentile speeds, and identification of emerging traffic concerns. Reduces labor and maintenance costs while providing continuous, comprehensive traffic data.

Trustee Suwanski asked for an example of when we would use the GrayKey Digital Forensics Tool. Chief Conway stated that anytime they have a long-term investigation such as a shooting, a homicide or a drug case, they have to download and extract data from the phones through the usage of cell Brite which they already have. He stated that in order to break through those phones to extract data, they need to use GrayKey. He went on to say that right now they're using DuPage County to assist, and they are backlogged for months. He stated that this is one of the main reasons they are requesting this software so that our Task Force Officer is able to utilize this tool. Trustee Suwanski asked how many such incidents we've had in this past year. Chief Conway stated that he would provide her with that number. Trustee Suwanski asked if a warrant was required for these requests; Chief Conway stated that it can be done with consent, but most often a warrant would be required for these requests. Trustee Suwanski asked how this information was safeguarded, Chief Conway stated that the information extracted from a phone is stored



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in this software program. He went on to say that it's converted into evidence that becomes part of evidence.com, after which it's communicated to the State's Attorney's office. He stated that at the point of prosecution, whatever that time frame may be, it would then be removed from the system. Trustee Suwanski asked if they would have to be specific about what they're looking for on the phone. Chief Conway stated that based on the crime, there's going to be an element to the offense of that crime. He stated that if they believe they have probable cause that the evidence of that crime will be on the phone, that's where a State's Attorney and a judge would approve that search of the device.

Chief Conway addressed Trustee LaPorte's question from earlier regarding Flock cameras stating that we currently have 15 and are requesting 5 additional cameras. Trustee Suwanski stated that she thought the cameras we already had were already at the village entrance and exit points. Chief Conway stated that the additional five cameras would close the critical gaps that would cover the primary entry points and exit points of the village. Trustee Suwanski asked the age of the cameras. Deputy Chief Naydenoff stated that we've purchased the cameras at three different times and depending on the age of the cameras and equipment, Flock is able to replace those if they're not functioning properly. Deputy Chief Naydenoff stated that this is part of the service agreement and for ease of management, they are looking for the opportunity to have all the cameras under one contract. Trustee LaPorte wanted to confirm that per the budget there's a \$500 difference on the older ones for subscription, Deputy Chief Naydenoff stated that it was correct. President Gunsteen stated that we are essentially paying Flock to put their equipment in town, and they maintain it to make sure everything is working correctly and we don't have any maintenance costs on our rent. Trustee Suwanski asked if the \$17,500 amount was an annual cost, Deputy Chief Naydenoff stated that was the cost for the five estimated cameras if they were to get approved. Trustee Suwanski asked about the data stored on a server; Deputy Chief Naydenoff stated that he would be happy to provide details and context of that data. He stated that data is stored for 30 days on a server and that data belongs to us even though the cameras belong to Flock. He stated that the only thing they can see through the Flock system are images of vehicles and license plates, and no personal identifying information. He went on to say that they would also never see any of these pictures or images unless there was a legitimate law enforcement purpose to look at a specific vehicle. Deputy Chief Naydenoff stated that if they needed to pull that data related to a crime, that information would be put into a separate, unrelated to Flock system, Law Enforcement database that is highly regulated and governed by the State of Illinois, that would give them information regarding the registered owner of the vehicle. Trustee Suwanski stated that they would still be looking at a wide array of vehicles if a crime was related. Deputy Chief Naydenoff stated that they narrow down their search based on the make/model of the car, time that the crime was committed and are able to adjust other search parameters as needed. He stated that prior to Flock cameras, they would use the same methods in investigations such as using the cameras at a gas station, neighboring stores, and neighbors who have cameras. He went on to say that this is a resource that allows them to get information in real time that provides accurate and real results. Trustee Hopkins stated that if a crime was committed in Hanover Park and that vehicle went through Bartlett, what would the process be for them to access that footage. Deputy Chief Naydenoff stated that they follow best practices but are also more restrictive. He stated that they only allow access to agencies that are required to consent to Illinois Law, meaning if Hanover Park makes a request, we give them permission as they are an Illinois Agency. He went on to say that they do not provide information to any out-of-state agencies. He stated that they've restricted the permission's time frames and also conduct internal audits quarterly to make sure that they're using it properly. Trustee LaPorte asked if instead of us buying



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additional cameras, could we contact Hanover Park and Streamwood and ask for permission to use those cameras where we're lacking coverage. Deputy Chief Naydenoff stated that they're really trying to focus on the things that are happening inside Bartlett and that the vast majority of crimes are also involved with vehicles. He stated that they've worked with their detectives and supervisors to discuss what would be a benefit to the village's main areas monitoring somebody coming and going, and what helps us to determine the things that are happening inside Bartlett. Trustee Gandsey asked if we've seen gaps; Deputy Chief Naydenoff stated that it's happened and this is about us being strategic, but at the same time reasonable with the number of overall cameras that we have within the village. President Gunsteen stated that there was a security issue in the past where Flock was hacked, which is where some of the concerns come from. Deputy Chief Naydenoff stated that he understood those concerns but believes that Flock has taken steps to mitigate that and that data is federally encrypted up to federal standards. Trustee Hopkins asked if the FBI needed access to our cameras, would we grant that. Deputy Chief Naydenoff stated that federal agencies do not have access even if they get a subpoena and call Flock. He stated that the bigger issue is outside agencies or federal agencies searching using this system for reasons that are not permissible by Illinois Law. He went on to say that Flock has taken steps to automatically prevent those things from happening and that they are responsible for adhering to that Illinois law.

Trustee Hopkins asked Chief Conway what they bring in every year in equitable sharing. Chief Conway stated that they currently have 1.1 million, but that amount isn't guaranteed on a yearly basis. Trustee Hopkins asked how many departments take part in it. Chief Conway stated that the vast majority of agencies do join federal task forces; he went on to say that they do evaluate on an annual basis if it's valuable, if the department needs it and if there's other options that meet our requirements. Trustee LaPorte asked if we should consider staggering the purchase of vehicles so that it's not a big chunk out of the budget at one time. Ms. Schumacher stated that we currently do that as it's written in our matrix to stagger those purchases. Trustee Hopkins stated that he believes Mayor Wallace worked with staff to implement this rubric a while back. President Gunsteen asked if staff could explain who evaluates the squad car. Deputy Chief Sweeney stated that Sergeant Milos is the Director who's in charge of vehicle maintenance. He stated that they go over a checklist, which includes idling time along with mileage. He went on to discuss offset time, stating that for example, if one of their vehicles gets in an accident or a crash and has to be replaced early, it restarts that offset time and so it's always changing based on those circumstances. He stated that some of the other factors included in their matrix are miles, hours, maintenance cost per year, and whether those maintenance costs start to outweigh the total cost of purchasing a new vehicle and outfitting. President Gunsteen asked how many CSO officers we currently have, Chief Conway stated that we have three currently and are looking to backfill a fourth. President Gunsteen confirmed that we have four CSO vehicles that are parked at school throughout the year. He asked if those cars are being rotated properly so that they're not just sitting there. Chief Conway stated that those cars are also being used for the CSO proactive enforcement including parking enforcement as well as assisting on traffic crashes when needed. He went on to say that they're not just sitting idly at school because the CSO's are responding to a significant number of calls for service. President Gunsteen asked how many vehicles the Police Department currently has; Deputy Chief Sweeney stated that the total fleet with adding these new ones it would be 44 vehicles. President Gunsteen stated that as a board, they need to assume that we are going to be replacing 3-4 vehicles every year. Deputy Chief Sweeney stated that their policy is that every vehicle that they're looking to replace, they try to get as many miles on them (close to or over 100,000) as they can before they get replaced. Trustee Battermann asked how close the



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39<sup>th</sup> vehicle is in this matrix. Deputy Chief Sweeney stated that there's an average of five years but some of the detective vehicles may go longer because they don't get the same miles as the patrol vehicle. President Gunsteen asked what fund this comes out of, Mr. Coulter stated that Vehicle Replacement Fund is its own fund and that each department transfers into that fund every year. President Gunsteen stated that means they're already accounted for. He went on to say that the cost of vehicles has gone up significantly as has the time frame for getting them which is now approximately six to eight months.

Chief Conway moved on to Service Agreements stating that maintaining continuity of critical public safety systems is essential. He stated that the following service agreements are included in this request:

- Mobile Video Recorders – \$54,868 (Year 4 of 5): Ensures reliable video evidence collection in patrol vehicles for accountability and officer safety.
- Body-Worn Cameras – \$100,000 (Year 4 of 5): Supports transparency, accountability, and compliance with departmental policies.
- TASER 10 Conducted Electrical Weapons – \$24,200 (Year 4 of 5): Maintains officer access to safe and effective use-of-force options.
- Flock License Plate Readers Annual Agreement – \$49,000: Supports ongoing operation and maintenance of the Flock LPR system for investigative and roadway safety purposes.

Chief Conway stated that the total amount for Service Agreement Funding (Equitable Sharing Funds) is \$227,068. He stated that the 2026–27 requests prioritize replacement of aging equipment and vehicles to maintain operational readiness and officer safety, continued investment in proven technology to improve investigative efficiency, traffic safety, and transparency, efficient use of dedicated funding sources to minimize the impact on the General Fund. He went on to say that the Bartlett Police Department's investments in capital equipment, software, and service agreements ensure that the department remains reliable, effective, and responsive while managing long-term costs responsibly.

Chief Conway discussed Professional Development and Training, stating that this funding supports mandated training, leadership development, and specialized education that directly improves officer safety, decision-making, and service quality. He stated that it also ensures compliance with state mandates, accreditation standards, and best practices, while helping reduce long-term costs and liability. He went on to say that many of the listed training programs are mandatory or strongly recommended by the State of Illinois, CALEA, and professional standards organizations. Others support specialized assignments such as investigations, school safety, tactical operations, evidence management, and supervision. Chief Conway stated that the department actively works to control costs by using regional and membership-based training programs, developing in-house instructors to reduce outside training expenses, partnering with other agencies and organizations, and leveraging shared funding opportunities, such as School District U-46 or equitable sharing contributions. He stated that the total professional development investment of \$111,422, is down from \$123,187 from last year. This supports training all our sworn and civilian employees and reflects a balanced, well-managed approach to workforce development. Chief Conway discussed the 2026-27 Professional Association budget stating that it totals \$34,410, stating that all memberships listed already exist with no new associations being requested.

Trustee Suwanski asked about the officers funded by U-46, she asked if that's just the salary or the entire package that they're paying for. Chief Conway stated it was just the salary that they cover. Trustee



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Suwanski stated that when that officer retires, U-46 is no longer funding 80% of the legacy cost for that officer, Chief Conway stated that was correct. Trustee Hopkins asked if that was consistent with other communities, Chief Conway stated that it was better than most other communities.

Trustee Suwanski asked what Cellebrite was. Chief Conway stated that it's telephone software that extracts data from cell phones. Trustee Suwanski asked what the difference was between that and GrayKey was. Deputy Chief Naydenoff stated that GrayKey is the software program used to get data, while Cellebrite is what's used to parse out all that data and make it so that it's in a readable format. He stated that this is something that they can use for the court system if they need to show the relationships between different numbers or apps that were being used. Trustee Suwanski asked about replacing 48 T-Mobile phones stating that amount went up to nearly \$7,000. Chief Conway stated that those are in the service agreements, but they also added eight more beat phones for officers to utilize while on shifts so that they're not using their own cellular devices for evidentiary purposes. President Gunsteen asked if there are savings to incorporate all the departments under one T-Mobile account; it was stated that there are no extra savings if we chose to do that.

Chief Conway then discussed Personnel requests stating that they are requesting approval for a full-time Civilian Training Coordinator position, stating that the Bartlett Police Department recently adopted a comprehensive Training Policy and Career Development Program that establishes structured, multi-year training requirements, formal career pathways, and semi-annual assessments. He stated that while this policy strengthens professionalism and accountability, it also significantly increases the amount of coordination, tracking, reporting, and documentation required to meet expanding ILETSB and SAFE-T Act mandates. He went on to say that a dedicated coordinator is necessary to ensure these requirements are implemented consistently, accurately, and responsibly. Chief Conway stated that currently training coordination is fragmented among a Sergeant, a Commander, and multiple instructors in addition to their primary operational responsibilities. He stated that this decentralized approach creates inefficiencies, scheduling conflicts, documentation gaps, and increased overtime, while placing administrative burdens on sworn personnel whose primary role should be patrol, supervision, and investigations. Chief Conway stated that a regional survey of comparable positions was conducted which demonstrates that requested compensation is consistent with market rates for similar training administration roles within suburban law enforcement agencies. He stated that communities reviewed were Lombard, Carol Stream, Downers Grove, Addison, Naperville, West Dundee, Oswego, Libertyville, Schaumburg, Vernon Hills, and Wheeling. He went on to say that the survey showed an average minimum salary of \$66,460 and an average maximum salary of \$93,399. Chief Conway stated that from a fiscal standpoint, this is a cost-effective solution as a Civilian Training Coordinator would have a salary of approximately \$91,618 in comparison to a Sworn officer previously assigned to training duties which is approximately \$110,597. He stated that this represents an annual savings of \$18,979, excluding additional savings from reduced training-related overtime and improved scheduling efficiency. He went on to say that this position reallocates existing workload more efficiently rather than creating a new program. Chief Conway stated that this position supports the Village's strategic priorities by promoting workforce capacity and quality of life. He stated by assigning training administration to a lower-cost civilian position, the Village uses resources efficiently while maintaining high service levels as the community continues to grow. He went on to say that centralized training coordination improves cost awareness, reduces overtime, strengthens compliance, and ensures training efforts are aligned with operational needs and future staffing requirements. Chief



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Conway stated that the position also supports a satisfied and engaged workforce by ensuring employees are trained intentionally, developed consistently, and prepared to meet increasing service demands. He went on to say that most importantly, it strengthens organizational resilience by maintaining continuity, compliance, and evidence-based safety practices that directly support reliable public safety services for residents, businesses, and visitors. President Gunsteen asked if it's common that it's a civilian versus a sworn position. Chief Conway stated that the vast majority are using sworn personnel and are allocating those resources to a dedicated training position. He went on to say that out of the eleven communities surveyed, nine of them were civilians. Trustee Hopkins asked what the hiring process would look like for this position. Chief Conway stated that if approved by the board, they would go through and create a job description, conduct a thorough interview process with his command staff which would also include him and HR Director Ms. Terrance. Trustee Suwanski stated that Chief Conway stated this would reduce the cost of training, she asked for examples of how that would be reduced. Chief Conway stated that the hope and goal is to offer some of the training and adapt those training models in house. He stated that they would work to establish a dedicated process and would need to certify that curriculum and ensure that they're putting forward the best training possible in lieu of sending staff to external training. Trustee Suwanski asked if this overlapped with an accreditation manager, Chief Conway stated it did not and that it was a separate entity. Trustee Suwanski referenced West Chicago outsourcing this service, she asked if this was something we could look into. Chief Conway stated that there is an annual cost of \$104,000 to do that and there are interruptions in service as we'd be getting a part-time or intermittent person which would lack consistency or continuity within that operation. Trustee Suwanski stated that she wanted to see both options presented to the board. Trustee Hopkins asked what the thought process was when determining this role was needed. Chief Conway stated that they did a task analysis of all their duties and responsibilities throughout the command staff and found that it was very fragmented, along with being divided among five or six different command staff members. Chief Conway stated that training records have to be maintained for every officer and some of those training courses re-occur every three years. He went on to say that with the internal training curriculum and external training curriculum and a training and career development policy, they've created ladders for their officers to have successful training especially in years one through four. Chief Conway stated that this isn't just required by the department but is mandated training throughout the State of Illinois. He went on to say that it branches off into specialty training from years five through the remainder of their career and the tracking alone is enough to maintain one person. Ms. Schumacher stated that this kind of tracking and career development is new. She went on to say that looking at the officer for the life of their career with us and making sure that we have a succession plan is vital. She stated that specialty training is quite expensive and making sure that training aligns with the goals of the individual officer is very important. Trustee Suwanski asked if there was an advantage to having this individual be a civilian versus sworn staff. Chief Conway stated that a civilian adds more stability as opposed to taking sworn personnel away from the road. He stated that having a civilian role just adds continuity along with stability so that sworn personnel can focus on proactive enforcement and other specialty units. Trustee Suwanski asked if this position was to go to sworn personnel and this was their only focus, how it would be different. Chief Conway stated that if sworn personnel had the opportunity for promotion, which means we would be adding this as a promotable position which is not what they're looking to do. Trustee Gandsey stated that she thought it was a good position to add and stressed the importance of training in the workplace. She asked if this individual would also be delivering the training while identifying any gaps. Chief Conway stated that was correct, he stated that he does see this position as doing the training, making sure that proper safety



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protocols are in place, and ensuring proper equipment to administer that training. He went on to say that the department has a core group of trainers, but he would like this person to lead that group of trainers. President Gunsteen stated that one of the big things that they discussed, was implementation of standards of training across the board to make sure that we have the brightest and best, and to ensure this is a very sought after department to work for. He went on to say that some of these officers are merely 21 years old when they come to the department and are as green as can be. He stated that they need guidance and support especially when they first start.

Chief Conway stated that they are also requesting to increase authorized sworn strength from 63 to 64 officers. He stated that the assignment of a full-time School Resource Officer (SRO), while essential to school and community safety, has effectively reduced available patrol staffing by one officer. Although approximately 80% of the SRO's salary is reimbursed by School District U-46, making the program highly cost-effective, the reassignment has placed additional strain on patrol staffing and shift coverage. He stated that staffing and overtime data clearly demonstrate the impact of patrol staffing levels on efficiency and cost. Chief Conway went on to say that in 2024, the Department recorded 4,226.89 hours of hire-back overtime for shift coverage at a cost of \$121,525.68, averaging over \$10,000 per month. Year-to-date in 2025, hire-back overtime increased to 9,306 hours, costing \$193,402.16, reflecting the strain created by reduced patrol availability and staffing gaps. He went on to say that additional analysis confirms a direct relationship between staffing levels and overtime usage. Chief Conway stated that patrol teams staffed with seven officers averaged 7.75 overtime shifts per team per month, while teams staffed with eight officers averaged only 2.81 overtime shifts. Increasing authorized strength to 64 officers would allow each patrol team to be staffed with nine officers, further reducing overtime, improving scheduling stability, and enhancing professional development and officer wellness. He stated that maintaining adequate staffing also provides clearer expectations for paid time off, reduces burnout, and supports professional development. Chief Conway stated that these factors directly impact retention, morale, and service consistency. He stated that from a benchmarking perspective, the Village of Bartlett currently maintains 1.49 officers per 1,000 residents. He went on to say that authorizing one additional sworn officer would increase this ratio to 1.51 officers per 1,000 residents, aligning Bartlett with national and Midwest averages for communities of similar size and better positioning the Department to meet growing service demands. He went on to say that the 2026-27 Police Department budget is strategic, data-driven, and aligned with the Village's long-term goals. Chief Conway concluded by stating that it reflects responsible stewardship of resources while ensuring the department remains prepared, resilient, and responsive to the community's needs.

Being that there were no additional questions for police, Trustee LaPorte asked Mr. Coulter why we have to take a 2.3 million shortage, he stated that we have 79 million in revenue, but that we have 81 million in expenses. He asked if we could have departments make some cuts in order to come out even versus having a shortage. Ms. Schumacher stated the department budgets are aggressive and that this is the second round of cuts. She went on to say that they do not take the surplus lightly but do feel that we have a responsibility to maintain a certain level of service and training along with a certain level of staffing. Ms. Schumacher stated that's why we have that surplus and that she believes that it's an appropriate use. President Gunsteen stated that increasing the tax base such as more housing and development where we get more taxes coming in would help close that gap. He went on to say that it does however put a bigger strain on our services and infrastructure.



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Mr. Skrycki presented the budget for Administration, stating he would first present the key initiatives and priorities for this year and next, after which he would go over line items. He stated that overall, the department will see a 5% decrease in expenditures, some of it due to the reduction of the BEDA grant program as well as some expenses being shifted to the TIF fund if they're eligible. Mr. Skrycki stated that one of the key initiatives started today, which was their meeting with Houseal Lavine to discuss next steps of TIF planning. He stated that those plans would come before the board in the near future for their input. He went on to say that part of that is the merging of A5 with Houseal Lavigne who have worked on several projects together. Mr. Skrycki stated that another key part of the TIF rollout is overseeing the construction of the TIF landing page as well as the enhancement of the TIF database. He stated that we currently have drone footage of every single parcel and are working on getting permission from property owners along with non-state agents to make sure they can use that footage. He went on to say that this will prove to be a valuable tool as we continue to work with motivated sellers as well as stagnant ones to show them the benefits of selling within the TIF.

Mr. Skrycki stated that another initiative that the Administration Department oversees that has been enhanced over the last several years is special event management such as the Memorial Day walk and Restaurant Week. He stated that last night they discussed Health and Wellness Week, Cocoa Crawl, and the Tree Lighting. He went on to say that both events have continued to grow in scope, size, and popularity. He went on to say that another initiative that the History Museum took that was really popular was Veterans on Main. He stated that we had 41 World War II veterans in our database and 42 poles along Main Street, while highlighting the new fillable form for residents to fill out. Mr. Skrycki stated that another responsibility that the Administration Department oversees are FOIA's. He stated that they implemented new software this year that has made the process easier and more efficient. In addition to that, Mr. Skrycki stated that one of the biggest initiatives the department is overseeing is the new Strategic Planning Committee. He stated that we have twenty-two employees from different departments who will work on this strategic plan and make sure that we have a pathway to accomplish our targets, as well as a pathway to create this strategic plan into an interactive database for decision making and public consumption.

Mr. Skrycki stated that another major oversight will be the new website and that working groups have been working on the roll out so that we can make sure that the operational side is efficient for each department and their connectivity with residents. He stated that another initiative is the CMAP grant focused on the TOD implementation. He went on to say that developers from the Urban Land Institute will meet with the mayor and staff to visit the downtown area. Mr. Skrycki stated that they will take a tour and guide a lively discussion with staff to make sure that this process will result in new strategies for the implementation of the TOD plan. He stated that they are projected to come out in April/May to get that process started. Mr. Skrycki stated that the newly constructed Town Center will also host a series of Arts in Bartlett concerts, highlighting the new aesthetics and walkability of the downtown. He stated that our business parks continue to thrive, and we expect them to reach full capacity by the end of 2027. He went on to say that one milestone reached this year was a daytime population of 10,000 employees, stating that it has always been a milestone, and it was an important one to have before the data analytics.

Mr. Skrycki stated that alignment collaborative with U-46 continues to be a strong partnership, stating that we were honored in three program areas, automotive, culinary, and first responders. He stated that



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the HR department takes the leadership role in overseeing that. Mr. Skrycki stated that another highlight for HR was the compensation and classification study to set the tone for recruitment and retention. He went on to say that this will continue to be a tool for recruitment and retention and making sure that salaries are in line with our comparables. Mr. Skrycki went through the line items for Administration, highlighting activity measures regarding social media followers and what's trending with our website visits. He stated that they're anticipating and hoping for larger spikes in all those categories as a result of the new website and landing page. In regard to Personnel requests, Mr. Skrycki stated that they are requesting an intern that would be a non-benefited, non-salary employee. He stated that we currently have just one person with his oversight and assistance that talks to the business community, and with everything going on with the TIF, he believes it's critical to make sure we have this intern on hand. Mr. Skrycki also stated that the department is down one full time equivalent. President Gunsteen asked if that person is dedicated to the TIF, if that would be a reversible expense. Village Attorney Kurt Asprooth stated that if we can allocate portions of their time specifically toward the TIF, then we could present it as a reversible expense. He stated that we would need to track it to show that it was for TIF eligible purposes. Mr. Skrycki stated that there was no Capital Outlay, and Professional Development is consistent with what's been on the budget for the past several years. President Gunsteen asked where we are funding the new chairs from the dais from; Mr. Skrycki stated that was coming out of Building's budget. He went on to say that with Professional Detail, the only changes that have been made to these line items are the addition of two new employees. He stated that under General Government, there's a few line items, one of which is advertising. He stated that we're reducing that pretty significantly because it's a TIF eligible cost. Mr. Skrycki stated that some of the subscription and publication increases are the addition of a few real estate markets as well as the new Grant Finder software application. He stated that office supplies continue to climb as we have one share in the administration department. He went on to Service Agreements, Trustee Gandsey asked why community relations went down 28%. Mr. Skrycki stated that it was because of the holiday tree last year. Trustee Gandsey asked about notifications on the app and what budget that would fall under. Mr. Skrycki stated that it would fall under Information Systems Budget. Mr. Skrycki stated that service agreements remain the same as last year. President Gunsteen asked about mosquito abatement; Ms. Schumacher asked Mr. Asprooth to provide an update. Mr. Asprooth stated that they've had several conversations with the Mosquito Abatement District Attorney's office, stating that they have hired a new outside counsel to help address this issue. He went on to say that they're going to look into it and follow up with us regarding their position on abatement and if they agree, they will have to abate what that process looks like with Cook County. President Gunsteen stated that he remembers discussing possibly just treating certain areas and reducing that cost. He asked if that was solidified. Ms. Schumacher stated that it was not but that we could certainly pull back from what was listed. President Gunsteen stated that it could just be a placeholder and if it changes between now and its implementation, then we can adjust it. Mr. Skrycki stated that was all he had and opened it up to any questions.

President Gunsteen asked about the reduction in BEDA going forward. Mr. Skrycki stated that there were a couple of reasons, he stated that the BEDA program at its time, for many locations, has served its purpose. He went on to say that a revision for the program will come before the board at one of the next two meetings. He stated that some of the scope of the BEDA grant is being limited with a focus on exterior and life safety issues, and with the Route 20 TIF and the new downtown initiatives, he stated that it's a line item that we can start to decrease. President Gunsteen wanted to clarify that if we got rid of the BEDA



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program, the ear mark for the BEDA would go to zero and that money would then sit in the General Fund unless we wanted to reallocate it. Ms. Schumacher stated that was correct. President Gunsteen wanted to thank staff that put these budgets together and patiently answering the boards questions. Ms. Schumacher wanted to thank Mr. Coulter for the work that went into putting the budget together, especially the organizational chart, the position description, and reference to the strategic plan initiatives along with the dollars that are funding those. Ms. Schumacher wanted to mention the Houseal Lavigne meeting that they had this morning, stating that they would like to come in and do an early start workshop with staff on April 7<sup>th</sup> at 6pm. President Gunsteen stated that he was good with that date and time if it worked for everyone else.

### B. ADJOURNMENT

President Gunsteen moved to adjourn the Committee of the Whole meeting. Trustee Deyne moved to approve; the motion was seconded by Trustee Suwanski.

### ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Batterman, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The Committee of the Whole meeting was adjourned at 9:34 p.m.

Jackie Cardoza  
Executive Assistant