



# VILLAGE OF BARTLETT

## BOARD MINUTES

### AUGUST 19, 2025

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#### 1. CALL TO ORDER

President Gunsteen, called the regular meeting of August 19, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

#### 2. ROLL CALL

PRESENT: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski, and President Gunsteen

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Human Resources Director Janelle Terrance, Finance Director Matt Coulter, Planning & Development Director Kristy Stone, Civil Engineer Nick Talarico, IT Director John Peebles, Food & Beverage Manager Paul Petersen, Chief Naydenoff, Deputy Chief Rob Sweeney, Chief Ryan Conway, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giless.

#### 3. PLEDGE OF ALLEGIANCE

#### 4. TOWN HALL

##### **Charles and Sarah Wagner – 124 Cheviot Drive**

Mr. and Mrs. Wagner were present to discuss regarding the Village's fence requirement. He stated that they asked the village about the fence requirement and were told they would not need one since the pool wall was higher than 48 inches. He stated that on July 3<sup>rd</sup> they had an electrical inspection which passed, but they were informed that they needed a 48-inch fence. He stated that he does not understand why he needs a 48-inch fence to protect a 52-inch-high pool and is asking for a waiver of the fence requirement. Planning and Development Services Director Kristy Stone provided them with a card and stated that there was an administrative process that they would go through to have that review.

##### **Mike Reiskis – 310 W. North Avenue**

Mr. Reiskis came in to thank the Bartlett Police specifically Commander Rybaski and Sergeant Simone for their assistance and effort in enforcement of truck traffic. He stated that they've been doing a great job keeping residents informed, bringing in additional signage, increasing fines, and having more officers pull trucks over. He went on to say that they are still getting a ton of truck traffic. He stated that he has video footage that shows the traffic and reckless speeding down his street which is why he's here to bring it to the board's attention.

##### **Theresa Materna – 329 W. North Avenue**

Ms. Materna was present to also discuss the traffic issues on their street. She stated that this has been going on for seven years. She did thank the Police Department for their help with enforcement. She stated that it shouldn't take seven years for there to be some solution in place



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for residents like herself who just want to enjoy being in their yard doing yardwork versus sending messages back and forth regarding truck traffic and speeding. Ms. Materna stated that a traffic study was done in the past where it showed 44,000 cars going by in one direction. She stated that it's unacceptable for a residential street especially with one specific vehicle that cuts people off and bypasses people which makes for an unsafe situation.

### **Frank Sarullo – 220 Burton Drive**

Mr. Cerullo stated he was here to ask how they could go about getting permission to drive golf carts in the neighborhood. He stated they have a lot of interest in the neighborhood and that there are other cities that issue permit to be able to do that. President Gunsteen advised that this is the first time they've received this request. He advised Mr. Cerullo to work with our staff regarding what the code stipulates and to see if there's a path for that.

### **Michael Liotta – 1900 Hollow Lane Hanover Park**

Mr. Liotta was present to discuss the roadkill on Schick Road. He stated that there's poor lighting on that street and people drive really fast down Schick Road between County Farm and Rout 59. He went on to say that there's a forest preserve on the other side of Bartlett High School and that's mostly where the animals are getting killed. He stated he's concerned for the safety of the children who attend high school due to the speed on that road. President Gunsteen stated that they would work with Public Works to discuss the lighting situation on that street.

### **Theresa Cool – 316 W. North Avenue**

Ms. Cool was present to also discuss the traffic situation on North and Western. Ms. Cool thanked the board and the police department for their efforts but stated that the only thing that was effective was the bump out. She stated that it slowed people down and forced them to stop at the stop sign and let other traffic proceed in a proper manner. She stated it was vandalized because it worked and she couldn't understand why the village and police department would allow a vandal to dictate the safety of a street and neighborhood where there are families and children present.

## **5. CONSENT AGENDA**

President Gunsteen stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Suwanski stated that she would like to add item E. 1. to the Consent Agenda- Replacement of 2025 Ford Utility Interceptor Vehicle

Trustee Hopkins stated that he would like to add item A. 1. to the Consent Agenda- Resolution Approving the Service Station Demolition Project Agreement between the Village of Bartlett and Fowler Enterprises LLC.



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President Gunsteen then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT

Finance Director Matt Coulter stated that Sales tax received in May is for the month of June. Sales Tax received in June was for the month of March and totaled \$651,951, which almost doubled our revenue from the prior year with it being up 92%. Motor fuel tax allotments received for June totaled \$152,959, which was down 3% or \$4,798 from the prior year. He stated that our state shared income tax received in June totaled \$446,092 which was also down from the prior year by 5% or \$25,358.

9. PRESIDENT'S REPORT

President Gunsteen introduced Chief Conway to introduce the officers that were being sworn in at the board meeting. Chief Conway gave a speech reiterating the importance of this moment and thanked their families and loved ones for their support on this special moment. He stated



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that this badge is more than a symbol of authority, but a symbol of trust to the residents and community of Bartlett. Chief Conway then introduced Clerk Giless to come forward to swear in the new officers; officer Emre Akyol and officer Irvin Ocampo.

Sergeant Milos came forward for the National Night Out Citizen and Business Award Presentation. Sergeant Milos introduced the award winners for the Community Spirit Award, the Bartlett High School's girl and boys golf teams. He stated that the students always show up with a positive attitude and a great work ethic and stated the event would not run as smoothly without their help.

Officer Tracey Dendinger introduced the first Citizen Star Award winner, Anabella Gutierrez. She stated that it takes a special person to see another student in need and go the extra distance. Ms. Gutierrez saw another student having a crisis in the bathroom and coaxed the student out of the bathroom to go find one of the Social Workers to get help. She never left the other student's side until she knew that she was safe and receiving care from the social worker.

Officer Dendinger then introduced Bartlett High School Teacher Ryan Fisher. She stated last spring there was an incident at Bartlett High School where eight students physically attacked one student in the gym. She stated that in the time it took for others to respond and get there, Mr. Fisher jumped into the fray and covered the victim's body with his own, taking several kicks to his own body to protect the student. Officer Dendinger stated that Mr. Fisher's quick thinking and selflessness is commendable and saved the student from being hurt further. She stated she is honored to work alongside Mr. Fisher and to present him with the second Citizen Star Award.

Sergeant Milos then introduced the Business Star Award Winner, D's Treats and Ice Cream. He stated that for the past several years, D's Treats and Ice Cream have established themselves as a business and are loved not just by the Police Department but by the community as a whole. He went on to say that Deala and Jesse Torres are always the first to volunteer to attend and support the department as well as other community events. He stated that businesses such as D's Treats and Ice Cream and the people who run them are what make Bartlett such an amazing community and that we are grateful for their support.

Sergeant Milos thanked everyone for going above and beyond to make this such a successful event and that they look forward to celebrating National Night Out again next year.

President Gunsteen thanked staff for their hard work and efforts in making this such a successful event.

### **10. QUESTION/ANSWER: PRESIDENT & TRUSTEES**

Trustee Deyne stated that he's been getting a lot of questions regarding the Village's policy of motorized bikes and scooters and some of the incidents that have been reported. He asked what our current policy is. Police Chief Ryan Conway stated that we follow the State Law in regard to



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both motorized scooters and e-bikes. He went on to say that the State Law states that they have to follow the same rules of the road as a vehicle does in regards to usage of that road. Chief Conway went over the age requirements for both Class 2 and Class 3 bikes. Trustee LaPorte suggested that we put something in Trending Now and/or the Bartletter as a reminder as well as basic overview regarding State Law. Trustee Deyne also asked if the board could be provided with a copy of the State Law and policy for their records as well, Chief Conway stated he would get that to the board.

Trustee Suwanski asked if it would be possible to investigate the engineering needed to put a permanent bump out on Western and North Avenue and if this was something that could be looked into. Village Administrator Paula Schumacher stated that there are a few options available that they can look into. She also stated she encourages the use of the policy that was created because of North Avenue and the residents not agreeing on what the traffic calming method to be used is. She went on to say that they can come up with a plan and some options for traffic calming but that she would like to work it through the process that we already have so that we can get some buy in from the neighborhood.

Trustee Suwanski wanted to thank the Police Department and Officer Bingham for bringing Maverick to meet her grandchildren when they visited last week. She stated that Officer Bingham provided a great tutorial about police work to them and that they had a great time.

President Gunsteen wanted to thank staff regarding the speed with which they took action on 555 Lake Street and that we're getting the tanks out of the ground along with contamination clean up. He went on to say that they approved the demolition contract today which is a great step forward.

### **11. STANDING COMMITTEE REPORTS**

#### **A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins stated that Resolution 2025-78-R, a Resolution Approving the Service Station Demolition Project Agreement between the Village of Bartlett and Fowler Enterprises LLC, was covered and approved under the Consent Agenda.

#### **B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

Trustee Gandsey stated that there was no report.

#### **C. FINANCE COMMITTEE, CHAIRMAN LAPORTE**

Trustee LaPorte stated that there was no report.



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**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN BATTERMANN**

Trustee Battermann stated that the St. Peter Damian Class D License, the Hanover Township Class D License, Ordinance 2025-79, An Ordinance Amending Section 3-3-2-1 of the Bartlett Liquor Control Ordinance regarding the Number of Class A Licenses, Ordinance 2025-80, An Ordinance Amending Section 3-3-2-21 of the Bartlett Liquor Control Ordinance Regarding the number of Class V Licenses, Resolution 2025-81-R, A Resolution Approving the Extension of an Agreement between the Village of Bartlett and OpenGov, Inc., and Corresponding Order Form for Software Services, were covered and approved under the Consent Agenda.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski stated that Replacement of a 2025 Ford Utility Interceptor Vehicle was covered and approved under the Consent Agenda.

**F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**

Trustee Deyne stated that Resolution 2025-82-R, A Resolution Approving Tree Removal in the Heritage Oaks Tree Preservation Easement at 370 S. Oak Avenue, and Resolution 2025-83-R, Resolution Approving of the First Amendment to the Fire Hydrant Sandblasting and Painting Project Agreement between the Village of Bartlett and Go Painters Inc. were covered and approved under the Consent Agenda.

**13. NEW BUSINESS**

Trustee Hopkins asked about golf cart usage in neighborhoods. Village Attorney Kurt Asprooth stated that they're prohibited. He stated that generally there is a provision that allows a municipality to decide if you want to allow them. He stated he's only seen that in smaller communities but not in Northern Illinois suburbs. He stated it's certainly something we can look into, and we would have to make findings that it's not going to be dangerous and there's no traffic concerns. He stated that there's a host of regulations that the golf cart has to meet to even be operated on the street. Village Administrator stated that they can work on preparing a memo for the board on both golf carts as well as e-bikes.

Trustee Hopkins asked how North Avenue was coming along. Civil Engineer Nicholas Talarico stated that the paving wrapped up at the end of last week and that they're going to try to start landscaping this week. He stated they'll work on striping it next week and that the project should be wrapped up in a couple of weeks.

**14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None**



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15. ADJOURNMENT

President Gunsteen stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee Battermann.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:47 p.m.

Jackie Cardoza  
Executive Assistant